



THE CLASSICAL ACADEMY

BOARD OF DIRECTORS MEETING

(OPEN TO THE PUBLIC)

MONDAY, NOVEMBER 8, 2021, 6:00-8:45 P.M.

NORTH CAMPUS – SECONDARY SCHOOL, 1ST FLOOR, ROOM
1102

The Classical Academy exists to assist parents in their mission to develop exemplary citizens, equipped with analytical thinking skills, virtuous character, and a passion for learning, all built upon a solid foundation of knowledge.

MINUTES

Allotted Time/Start Time

- | | | |
|------|--|----------------------|
| I. | Call to Order (6:00 pm) | 1 min (6:00) (6:01) |
| | <ul style="list-style-type: none">The Board Chair (Mr. Fradette) called the meeting to order at 6:01 | |
| II. | Pledge of Allegiance/Mission/Roll Call | 2 min (6:01) (6:02) |
| | <ul style="list-style-type: none">Roll call: (Dr. Andre; Here // Mr. Fradette; Here // Mrs. Goin; Here // Mr. Hannan; Here // Mrs. Johnson; Here // Dr. Mayfield; Here // Mrs. Wittleder; Here). Mr. Williams was also present. A quorum was present. | |
| III. | Approval of Agenda | 2 min (6:03) (6:03) |
| | <ul style="list-style-type: none">Motion: Mr. Hannan moved to approve the agenda and was seconded.Discussion: None<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mrs. Wittleder; Yea)</u> | |
| IV. | Celebrate TCA (Central and North Elementary Make-a-Wish Fundraising) | 5 min (6:05) (6:04) |
| | Action: (Harris)
Motion: (Info)
Rationale: to highlight accomplishments of TCA students, staff, and parents | |
| | <ul style="list-style-type: none">We celebrated TCA's all-campus K-12 fundraising effort for the Make-A-Wish Foundation by recognizing Central and North Elementary students who spoke about their recent service run.In addition, a high school student shared his personal story with Make-A-Wish during his own battle with cancer.The elementary students shared how Make-A-Wish creates wishes for children with critical illnesses, providing inspiration for our students to run many laps, and between those two schools, thus far we've raised more than \$55K. | |
| V. | Board Appointment Committee Recommendation | 10 min (6:10) (6:11) |
| | Action: (Goin)
Motion: (Vote) to approve the recommendation of the Board Member Appointment Committee as to the replacement of Mrs. Goin's empty seat
Rationale: to review and select a Board appointed member to the TCA Board to replace Mrs. Goin | |
| | <ul style="list-style-type: none">Motion: Mrs. Goin, on behalf of the Board Appointment Committee, moved to approve Mr. Travis Williams as Mrs. Goin's replacement on the TCA Board.Discussion: Mr. Williams signed the Board Agreement (see Attachment 1). Mr. Williams will get the Executive Session Affidavit signed by next Board Meeting (See Attachment 2).<u>Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mrs. Goin; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mrs. Wittleder; Yea)</u> | |
| VI. | Farewell to Mrs. Goin | 5 min (6:20) (6:14) |
| | Action: (Fradette)
Rationale: to say farewell to Mrs. Goin for her time on the TCA Board | |
| | <ul style="list-style-type: none">The Board bid farewell to Mrs. Teri Goin and thanked her for her service the past 4 ½ years. | |
| VII. | Comments from the Audience (Audience members have 3 minutes to address the Board) | 15 min (6:25) (6:20) |
| | (NOTE: Per procedural rules if more than one person is speaking on the same topic we request that one or two specific spokespersons speak on behalf of the group) | |
| | <ul style="list-style-type: none">The following audience members made comments:<ul style="list-style-type: none">Amy Graham: Covid Restrictions | |

- Adrienne Schipfer: Parent Partnership
- Christine Chadwick: EAC (Education Alliance of Colorado)
- David Tsang: Thank You to the Board
- Laura Moffat: Parent Voice and EAC

- VIII. Comments from the Board of Directors** 5 min (6:40) (6:38)
- Mrs. Wittleder: Congratulated TCA sports teams who are in state playoffs (volleyball, soccer, football); appreciated Amy Nelson and Aaron Walters discussing (East Principal and AP) *7 Habits of Highly Effective Teens* with 6th grade leadership
 - Mr. Hannan: Visited North and Central PTO's; Incredible year for state champions (Band, Men's and Women's Cross Country); attended FAC meeting where auditors praised our finance team as being the best and easiest to work with thanks to Mrs. DeMott; Attended the EAC meeting; TCA has many engaged parents
 - Mr. Fradette: Appreciate comments from parents who are passionate about TCA; we will review EAC Budget in February; Active month for TCA (Sports, teacher training); Went to passions conference; Positivity from teachers, students, and staff
 - Mr. Williams: I have 3 elementary school students at TCA; Look forward to hearing parent voices from junior high and high school students
 - Mrs. Johnson: Congratulations to Marching Band who won state, Make-a-Wish foundation is a worthy cause and helped out my own family (lasting impacts); Important to focus on clear communication between the TCA Board and community
- IX. Legal Update/Training** 10 min (6:45) (6:53)
- Action: (Miller)
- Motion: (Info)
- Rationale: to update the Board on Colorado Legislative actions
- Based upon recent elections, legislative priorities are changing
 - Currently the legislature is focused on special education legislation that may affect charter schools
 - Board Training: Important for school Boards to provide governance and leadership
 - Board Training: The Governance Committee plays an important role in reviewing and recommending changes to the Board
- X. Report of the President (and Covid Update) & Cabinet Spotlights** 15 min (6:55) (7:05)
- Action: (Sojourner)
- Motion: (Info)
- Rationale: to highlight cabinet activities (Pres., Ops, Academics, HR, Finance).
- Dr. Sojourner highlighted the following items from his report:
 - November 16 is the Prospective Parent Meeting; we will be reviewing the Parent Letter of Commitment that lists TCA's commitments to parents as well as the commitments parents offer to TCA
 - December 6 Working Session will feature Mr. Kretchman presenting his thoughts on "assisting parents" as described in the TCA Mission Statement
 - Appreciated the commitment of all the sports teams and those who made it to the state playoffs; sports often teaches us the most important life lessons
 - Encouraged parents to continue to support TCA through their generous donations that primarily provide returning bonuses to teachers and staff
 - COVID update is encouraging as we progress back to normal
 - We will not have vaccination clinics or testing clinics at TCA
- XI. Consent Agenda** 3 min (7:10) (7:25)
- Board Directed items to be removed from Consent Agenda:
- Motion: (Vote) to file the Consent Agenda
- A. Finance (VanGambleare)
 1. September Financials
 2. Quarterly Financial Summary
 3. Internal Financial Controls Report
 - B. SAC Minutes
 1. CSP-CP, September 14, 2021
 2. High School, October 21, 2021
 3. Junior High, October 29, 2021
 - a. Budget Priorities
 - C. Kinetta Johnson Board Training Report (CLCS Fall Leadership Meeting)
 - **Motion: Mr. Hannan moved to file the Consent Agenda and was seconded.**
 - Discussion: None
 - **Vote: By a roll call vote of 6-0-1 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mr. Williams; Abstain // Mrs. Wittleder; Yea)**
- XII. Minutes: October 4, 2021** 2 min (7:13) (7:26)
- Action: (Swanson)

Motion: (Vote) to approve the October 4, 2021 minutes

Rationale: to provide a record of the Board meeting for files

- **Motion: Mr. Hannan moved to approve the October 4, 2021 minutes and was seconded.**
- Discussion: The Board agreed to list the name of the speaker during the audience comments and the main topic of their discussion only; rather than providing a synopsis of their 3 minute presentation
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Break

10 min (7:15) (7:31)

XIII. Discussion Agenda Items

A. Items removed from Consent Agenda

B. Cabinet Level Reports

1. **State Assessment/Student Achievement Comparative Analysis Report/ Accreditation Report** 20 min (7:25) (7:43)

Action: (Jolly)

Motion: (Information)

Rationale: to review and assess TCA student achievement

- Wes Jolly, Director of Academic Services, gave the annual TCA Report on Accreditation, Assessment, and Achievement.
- Mr. Jolly reported in the 41 areas assessed (over the 2019 and 2021 testing cycles), TCA exceeded ASD20's scores in 32 areas and finished 1st or 2nd in 25 of the assessments.
- Also, TCA received the highest rating for accreditation, in 2019 (the most current School Performance Framework year), and our achievements continue to be excellent.
- Mr. Jolly shared that, "the academic leadership team will continue to be vigilant in examining our performance and focused areas for improvement, while staying true to our Core Values."
- Mr. Jolly expressed that test scores are not the only measure of TCA student success, but our results show that the TCA model and student growth over the years proves successful."

2. **Annual Year Financial Review (Previous FY)** 10 min (7:45) (8:18)

Action: (VanGamble)

Motion: (Information)

Rationale: to review previous year's financial health

- Ms. DeMott and her team are all stars in taking care of our school from a business standpoint
 - Received an unmodified clean opinion from our auditor, CliftonLarsenAllen
- TCA is in a financially healthy position
 - 96 days of cash reserves
 - PPR and Mil Levy make up 80 to 90% of our revenues
 - From Governors projected budget for next year, we expect PPR to increase
 - Debt service (Building and land) is now 11.2%, down from 19% 12 years ago

3. **ASD20 Monitoring Report** 10 min (7:55) (8:35)

Action: (Sojourner)

Motion: (Information)

Rationale: to provide the TCA Board with an overview of the ASD20 Monitoring Report

- Dr. Sojourner discussed his upcoming Monitoring Report presentation to the D20 Board of Education.
- This report is presented annually to the D20 Board and Superintendent, and highlights TCA's successes in the areas of Core Values and Academic Achievement, Operations, Finance, and Governance.
- We continue to appreciate our many successes and achievements, as well as our exemplary relationship with District 20.

C. Board Level Reports

1. **Election Process Review** 10 min (8:05) (8:40)

Action: (Hannan)

Motion: (2nd Read)

Rationale: to review and amend election process

- Mrs. Johnson presented the changes to the Bylaws and Election Policy that would allow elected Board members in transition to attend executive sessions.
- The governance committee will send the revisions to Mr. Miller (TCA attorney) for review

2. **FAC Report/Annual Financial Audit** 5 min (8:15) (8:49)

Action: (Hannan)

Motion: (Information)

Rationale: to review the results of the audit

- The audit went very well. Ms. DeMott and her team did outstanding work. TCA received an unmodified (clean) opinion.
- The auditors found there were no disagreements with management.
- Don't be alarmed by the cash balance. As in the past, PERA's unfunded liability is assessed and incorporated into our audited financial report as it is in all other schools in Colorado.

D. Board Communication 5 min (8:20) (8:53)

Action: (Secretary)

Rationale: to develop and approve of communication update to community

- Celebrate TCA
- Assessment Report
- Mr. Williams appointed to Board
- Farewell to Mrs. Goin
- ASD20 Monitoring Report

E Future Board Agenda Items 5 min (8:25) (8:55)

1. Adopt A School Report, Dec, Info, Board
2. Parent Survey Plan (Common Questions Reviewed), Dec, Discus, Jolly
3. New Course Approvals, Dec, 1st Read, Jolly
4. Annual Registrar Report, Dec, Info, Harper

F. Comments from the Board of Directors (8:56)

- Mrs. Wittleder: Thanked Mr. VanGamble and Mr. Jolly for their thorough and enlightening reports.

G. Executive Session 15 min (8:30) (8:57)

Action: (Fradette)

Motion: to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback

Rationale: to provide TCA President with Bi-annual feedback from the TCA Board

- **Motion: Mr. Hannan moved to move into executive session pursuant to C.R.S. 24-6-402 (4)(f) TCA President interim feedback and was seconded.**
- Discussion: Dr. Sojourner joined the Board in the Executive Session.
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

XIV. Adjournment (Approx. 8:45 p.m.) (8:45) (9:20)

- **Motion: Mrs. Wittleder moved to adjourn the meeting and was seconded.**
- Discussion: None
- **Vote: By a roll call vote of 7-0 the Board approved the motion. (Dr. Andre; Yea // Mr. Fradette; Yea // Mr. Hannan; Yea // Mrs. Johnson; Yea // Dr. Mayfield; Yea // Mr. Williams; Yea // Mrs. Wittleder; Yea)**

Attachments:

- 1) Signed Board Agreement by Mr. Williams
- 2) Signed Executive Session Affidavit by Mr. Williams

Sonya Wittleder
TCA Board Secretary